

HAMILTON COUNTY BOARD OF AVIATION COMMISSIONERS
DECEMBER 1, 2005

The Hamilton County Board of Aviation Commissioners met on Thursday, December 1, 2005 in the Commissioners Courtroom in the Hamilton County Government and Judicial Center, One Hamilton County Square, Noblesville, Indiana.

Work Session

The Commissioners met in a work session in Conference Room 1A at 5:30 p.m. A quorum was present of Tom Kapostasy, Jon Ogle, Don Silvey and Tim Tolson. Also present were Larry Creakbaum, Mike Evans, Michael Howard and Kim Rauch.

Discussion of capital spending was held.

Mike Howard stated the Bailey land swap is done. \$5,000 was deducted from crop payment due to damage done to the crops by the water company.

Beal land acquisition is included in the grant. The pay request for \$200,000 will be submitted tonight for board approval and submittal to the FAA.

Howard and Rauch will work on what is paid for and what needs to be paid for. Will report to the Board in January.

\$40,000 for runway crack sealing is in the operating budget. Need three (3) quotes. Woolpert will proceed with getting quotes for the January meeting.

Master Drainage Plan is not listed on Capital Projects summary. Plan is under contract with Woolpert for \$10,000. Estimate of \$20,000 for first relief pipe. Boone County Surveyor wants the plan by December 31, 2005.

Mound system design should come after the runway crack sealing and drainage plan.

Woolpert will have the Capital Improvement Plan (CIP) for the January board meeting. It will be a good time to adjust costs in the CIP. The master plan funding of \$250,000 will be included in the CIP.

Airport should be at 100 based aircraft next year.

Public Session

President Kapostasy called the public session to order. Rauch called roll and declared a quorum present of Tom Kapostasy, Jon Ogle, Don Silvey and Tim Tolson.

Approval of Minutes

Tolson motioned to approve the November 3, 2005 minutes. Ogle seconded. Motion carried unanimously.

Public Comments

Lynn Summers

Lynn Summers, realtor, informed the Board of a property on the south side of the airport that is for sale.

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Mike Zeller

Mike Zeller presented suggested on improving two-way communications with the neighbors of Indianapolis Executive Airport.

- Zeller requested he be placed on the e-mail list for board agendas and minutes. Rauch will take care of adding him to the distribution list.
- Requested clarification on the process for logging and reporting complaints on the airport. Kapostasy stated at this time no action has been taken on a formal complaint system. The FAA will notify Dan Montgomery if there is a complaint filed. The FAA instructs the neighbors to send them a letter, which they will respond to. Kapostasy stated the Board would like the neighbors to call the Montgomery's first so they can investigate the incident and take care of any issues, if needed. Montgomery's have no official control of what a pilot does in the air, which is controlled by the FAA. Indianapolis Executive Airport is a public use airport and can not prohibit them from taking off or landing on our airstrip. Ogle suggested if someone wants to make a complaint they can send a letter to the Board and it will be included in the Board's official record.

Complaints can be filed by contacting the FAA and/or contacting Dan Montgomery and/or contact the Board in writing. All three actions will result in notification of Dan Montgomery for further investigation.

FAA: 317-487-2400

Montgomery Aviation: 317-769-4487

- Requested how interested parties can become involved in the process of reviewing the goals and establishment of the site master plan for the airport. Money has been appropriated for Phase 1 of the plan. This phase does not have a public comment portion. The second phase request for funding would be included in the Capital Improvement Plan for the FAA, which is submitted March. The earliest the FAA would fund that request would be September 1st. There is a reasonable chance Phase 2 would be funded this year. When it is funded we would like to ask Boone County and Hamilton County to appoint individuals to an advisory board.

Committee Reports

Engineering Committee

Silvey asked if the Board could purchase a flat file for storage of airport project drawings, past and present. The file would be located in the Hamilton County Board of Commissioners office area. The Board concurred.

Indianapolis Executive Airport

Miller Pipeline

Dan Montgomery stated Citizen's Gas is moving gas to the airport and hope to have the completed within a month. Dan gave them permission to come onto the airport property, just inside the fence along SR 32, which will be run down the driveway for anyone to hook on to it.

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Montgomery Aviation Hanger

Concrete for the new Montgomery Aviation Hanger has been poured and the steel is arriving.

National Business Aviation Association

Montgomery's attended the National Business Aviation Association Conference in Orlando which is for corporate airports. This year there were airports and airport authority's with displays. This is something for the Board to think about for marketing the airport.

Boone County

Betty Lee Cooper, Boone County Commissioner, would like to meet with the Board after the first of the year to give them an update. She would like to be involved with the master plan.

RCO

Michiana Contracting has sent an estimate of \$15,000 to install the RCO. Larry Creakbaum stated Woolpert wrote a letter to the FAA in June regarding the RCO and did not receive any response. The FAA is now looking at a GCO, Ground Communications. The \$15,000 phone system is a stop gap. We need to push for the FAA to put in the communications. Creakbaum recommends installing the RCO as soon as possible. It will be an additional \$6,000 for the equipment. Ogle motioned to approve an amount not to exceed \$22,000 for the RCO. Tolson seconded. Motion carried unanimously.

Security Cameras

Morgan Rinehart, New/Era Sales, Inc., demonstrated the security camera system for Indianapolis Executive Airport. Two quotes from New/Era Sales were received, 1) - \$3,640. 2) - \$2,934. \$1,000 would be added to the quote for installation. Ogle motioned to approve the purchase of the security cameras in the amount of \$4,640. Tolson seconded. Motion carried unanimously.

Fuel Flowage

The fuel flowage for 2005 is estimated at 600,000 – 650,000 gallons. Kapostasy stated they will monitor the fuel flowage in case we need to adjust the budget.

Woolpert Engineering

Glideslope and RSA Grading Project – Federal Project

Mike Evans stated the contractor is proceeding with the Glideslope and RSA Grading Project. All of the trees have been cleared but it is very wet. The contractor has requested permission to shut down for the winter. Evans stated at this point he is not in favor of the shut down.

Tee Hanger and Corporate Hanger – Local Project

Evans stated Division "A", Tee Hanger Taxiway, is nearly complete. Some paving and seeding needs to be done. Division "B" Corporate Apron, the first lane was poured this week, the next lanes will be poured, weather permitting. There have been some issues coordinating between Sullivan Corporation, Montgomery's building and site contractor and with Hunt Paving. There will be additional costs due to the cold weather; we do not

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have an estimate of the costs at this time. We should not anticipate more than an \$18,000 increase.

Pay Requests

Federal Pay Requests

\$24,450.00 – Grant AIP-11 – Beal Property Acquisition

\$269,541.40 – Grant AIP-12 – RSA Grading and Glideslope Relocation

Gradex - \$181,517.40

Woolpert - \$19,024.00

Beal Property - \$69,000.00

Ogle motioned to approve. Silvey seconded. Motion carried unanimously.

Local Project – Tee Hanger Taxiway & RCO

\$11,951.35 - Woolpert

Silvey motioned to approve. Ogle seconded. Motion carried unanimously.

\$8,125.00 – Stabilization Services, Inc.

Ogle motioned to approve. Tolson seconded. Motion carried unanimously.

Master Plan Agreement

Creakbaum stated the airport master plan consists of 10 elements: 1) Program Initiation. 2) Public Involvement Program. 3) Environmental Considerations. 4) Existing Conditions. 5) Aviation Forecasts. 6) Facility Requirements. 7) Alternatives Development and Evaluation. 8) Airport Layout Plans. 9) Facilities Implementation Plan & Financial Feasibility Analysis. 10) Draft and Final Technical Reports. Funds have been appropriated for the Program Initiation, parts of Public Involvement, Environmental Considerations and Existing Conditions. The rest of the plan will be completed when federal and state funding is approved. Aerofinity is the sub-contractor with Woolpert as lead contractor. The first phase is not to exceed \$50,000. Ogle motioned to approve the agreement, pending the final review of Mr. Howard. Howard stated he is comfortable with the scope and recommended removing Mr. Ogle's condition and move forward. Silvey asked what is the time of completion for these components? Evans stated there is nothing stating that in the agreement but Woolpert will amend the contract to include a timeline in writing. Evans stated it does make a difference on what form the Board wants the final document in, which can be discussed at a later date. Kapostasy asked Woolpert to digest the new FAA guidelines to provide the Board with options for the remaining phases and the costs as well as what it would do for the State and FAA funding in the near term. Our interest is to get this moving, completed and agreement within the county, more than a state of the art presentation. Tolson motioned to approve. Silvey seconded. Motion carried unanimously.

Old Business

Selection of Engineering Services

Board members did meet with some engineering firms who submitted Requests for Qualifications for Engineering Services. Silvey motioned to maintain our current contract with Woolpert. Ogle seconded. Motion carried unanimously.

Rauch will send letters to the other engineering firms who submitted qualifications.

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President's Report

Hamilton County Plan Commission Letter

Kapostasy will sign the letter to the Hamilton County Plan Commission regarding airport zoning for Sheridan Airport. Ogle stated he understands Sheridan has included the airport in their planning document.

Board Membership

Darren Murphy is preparing a resolution for approval by the County Council to request a fifth member to the Board.

Noise Sensitive Permits

Kapostasy asked Howard if he has made any progress in drafting the letter to send to INDOT upon receipt of Noise Sensitive Applications? Howard stated the Noise Sensitive statute is a notification statute and he believes INDOT has no authority. Kapostasy stated the Board would like the letter to state that we would recommend a permit not be issued for noise sensitive use in a noise sensitive zone. Howard will draft the letter for signature at the January meeting.

Marketing Plan

Tailored Tactics is still working on the marketing plan and expect them to come to the January meeting for a presentation.

Legal Counsel

Beal Property

Howard stated Mrs. Beal has signed the contract to sell the 10 acres needed for the parallel taxiway. The original offer was for \$193,000. There was some suggested changes and the offer was raised to \$200,000. Howard requested ratification of the agreement as signed by the Board's attorney and authorizing him to sign all closing documents to complete the transaction. Tolson motioned to approve. Ogle seconded. Motion carried unanimously.

Bailey Crop Payment

Howard stated there was substantial damage to the Bailey's crops from the water company. A reduction of the rent in the amount of \$5,000 was negotiated. Howard will look at the water line easement for possible recourse. Silvey motion to accept the lesser payment for farm rent based on the crop yield with Howard investigating possible recourse from Indianapolis Water Company. Ogle seconded. Motion carried unanimously.

Ehman Property

Howard has pursued the purchase of the Ehman property and at this point there is not an opportunity to pursue the limited clear zone of 20 acres.

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Council Liaison

Board Member

Brad Beaver asked if the Board has any recommendations for the fifth board member to please forward the names on to him. The Hamilton County Board of Commissioners will make the appointment.

Beaver asked if the master plan of some value to the Board and/or the FAA. Is this something needed in the day to day business to run the airport? Creakbaum stated yes, in order to receive FAA funding we need the master plan. Beaver asked if the county funds the entire plan is the money reimbursable? Kapostasy stated the first \$50,000 paid from local funds is not reimbursable. We are applying to the FAA to pay for the master plan as a separate line to pay for the rest of the plan for us. The State receives a certain amount of money for planning, which we could receive.

Secretary's Report

Howard and Rauch will submit the encumbrances to the Auditor.

Next Meeting – January 5, 2006. No pre-meeting.

Meeting adjourned.

Present

Nancy Juday, Reality Real Estate, Zionsville
Lynn Somers, Reality Real Estate, Zionsville
Dan Montgomery, Montgomery Aviation
Carl Winkler, Montgomery Aviation
Matt Evans, Montgomery Aviation
Morgan Rinehart, Montgomery Aviation
Mike Zeller, Westfield
Tom Beck, Carmel
Evan Yoder, Russiaville

Approved

Attest

Tom Kapostasy, President

Kim Rauch, Secretary

Date: _____

Date: _____